



Van Hall Larenstein, University of Applied Sciences

Conditions for admittance: EU students

Master and Certificate Programmes, academic year 2012-2013

Application

Besides the duly filled out application form, the following documents are required:

- A copy of your certificates and diplomas* with transcripts.
- A copy of all pages of your passport, including empty pages (or ID card).
- Copy of your birth certificate*.
- A detailed description of your work experience, starting from most recent experience.
- An internationally recognised certificate of proficiency in English language (e.g. IELTS, TOEFL or Cambridge) for participants from countries where English is not the medium of instruction in secondary education.
- A motivation letter for attending the course.
- A Curriculum Vitae.
- A passport photo, according to the Dutch passport rules. (see our website for more information)

* We request a certified translation in English when documents are not written in: Dutch, English or German.

Based on this information, Van Hall Larenstein will take a decision:

- You are not suited to enter the programme: we will send you a letter to inform you about this and the reason why you were not admitted.
- You are conditionally admitted; you will receive a letter.

Admittance

1. You finalise your admittance by depositing the tuition fee, or arranging sponsorship.
A deposit of Euro 10.400 for enrolment in a Master programme should be at the Van Hall Larenstein bank account not later than August 1, 2012.
For a Certificate programme Euro 10.100 (tuition fee) should be at the Van Hall Larenstein bank account not later than July 1, 2012.
When we receive this payment in time, your admission becomes final and we will send you a letter to confirm this.

2. Van Hall Larenstein will start the visa procedure.
3. The Netherlands' Embassy or consulate in your country will contact you on the outcome of the visa procedure.
4. You have to go with your passport and health insurance to the Dutch Embassy/Consulate in your country where the visa will be issued.
5. You can arrange your trip to the Netherlands and should arrive before the VHL Introduction week. If you have definite travel data, please inform us at infopoint.wageningen@wur.nl
6. When you arrived in The Netherlands, we transfer part of the deposit back to your Dutch bank account. You can use this money for study and living expenses.

The Tuition Fee

- Tuition fee for the Master Programme: 10.400 euro
- Tuition fee for the Certificate Programme: 10.100 euro

The tuition fee will cover all educational costs except books, readers and travel costs. Please find a specification of the total costs of one-year studying in The Netherlands under the heading costs.

Proof of financial means (IND norm).

Your funding must be equal to at least the minimum monthly amounts set by the IND. These minimum monthly amounts are not necessarily the same for each purpose of stay and are subject to change; they are reviewed once a year. Until September 1, 2011 this amount is set at 794,69 Euro per month.

- 1) Please take note: Costs for board and lodging while studying at VHL are just estimates. If part of the study is realised in another country, costs for room and food may be higher. Tuition fee has been established for enrollment in 2012. The tuition fee can be subject to a yearly increment. Van Hall Larenstein cannot be held responsible for any changes in prices.

Housing

Van Hall Larenstein will arrange a furnished room, or a bed in a furnished room, for you. At the beginning of the academic year there might be a room shortage, mainly in Wageningen. Please note that Van Hall Larenstein only facilitates. You will have an agreement with the student housing of the location where you study.

It is possible that before taking your room/bed, you will have to pay a deposit depending on the room and the location. The deposit will cover cleaning after you leave the room.

See our website for more detailed information on student housing per location. You can also find more information on who can and how to apply for a room.

Deposit for Master programmes

The deposit you have to pay:

Master Tuition fee	Euro	10.400	
Insurance	Euro	550	
Visa	Euro	600	
IND norm (12 x) ¹⁾	Euro	9.537	+
Payment before June 1st	Euro	21.087	

Deposit for Certificate programmes

The deposit you have to pay:

Certificate Tuition fee	Euro	10.100	
Insurance	Euro	550	
Visa	Euro	600	
IND norm (12 x) ¹⁾	Euro	9.537	+
Payment before June 1st	Euro	20.787	

Refund

IND norm, Transferred to your bankaccount ²⁾	Euro	9.537
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¹⁾ IND norm is established by the Dutch government every year and is subject to increment.

²⁾ Refund after opening a Dutch bank account.

Costs (for a period of 12 months)

Room rent	Euro	4.600	
Food/living expenses	Euro	3.600	
Books/excursions	Euro	500	
Research	Euro	2.900	+
Total amount	Euro	11.600	

Please Note: Costs of living during study in another country than The Netherlands may be different and can differ according your lifestyle!

Scholarships

Candidates seeking financial support may apply forwards from various international organisations. Applicants should bear in mind that fellowship procedures require several months.

All Van Hall Larenstein Master and certificate programmes are eligible for the Netherlands Fellowship Program (NFP). The deadline for scholarship applications under these programmes is February 1st. Candidates can apply via internet through Scholarships Online (SOL) at www.nuffic.nl/nfp where you can also find more information on the NFP procedures.

Insurance

Van Hall Larenstein assists all participants to acquire an obligatory health and liability insurance. Insurance fees for students up to 41 years of age amount to approximately Euro 550 per year.

Visa & temporary residence permit

Van Hall Larenstein will apply for a study visa. To enable us to do so we need the fully documented application. The procedure for obtaining a temporary residence permit will be started upon entering the Netherlands. To complete these procedures, students must bring a copy of their birth certificate (and their marriage certificate if married). Both documents need to be legalised by the Dutch Embassy. Chinese students also need to have a NUFFIC certificate (www.nuffic.nl).

Application for the Master Programmes

See extra information on our website: www.vanhall-larenstein.com/studentservices.

If you have questions please send an email to: enrol@vanhall-larenstein.com

The application with all attachments should be sent to:
Van Hall Larenstein Master/certificate Programmes
P.O. Box 411
6700 AK Wageningen
The Netherlands
E-mail: infopoint.wageningen@wur.nl